## **CompTIA Candidate Information**

Sharing your Certification status:

If a 3<sup>rd</sup> party (employer, academic institution, military etc.) has paid for you to take a CompTIA exam or to participate in the CompTIA Continuing Education (CE) program, upon request CompTIA will share your certification status and/or progress in completing your CE requirements with the 3<sup>rd</sup> party.

We ask that you arrive at the test center 15 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary signin procedures. Please be prepared to present your identification on test day. Find out what is acceptable, review the CompTIA <u>Candidate ID Policy</u>.

If you arrive more than 15 minutes late for an exam and are refused admission, payments are due for the exam and delivery fees. If you wish to cancel or reschedule your exam, you must contact Pearson VUE one (1) business day prior to your exam appointment. Canceling or rescheduling an exam less than 24 hours is subject to a same-day forfeit exam fee. Exams scheduled with ADA specific needs require a three day cancellation notice. Exam fees are due for no-shows.

Please note that your "appointment length" may include time for non-scored sections such as surveys or tutorials. The appointment length does not necessarily reflect the total amount of time allotted for the actual exam.

You will not be allowed to take any personal items with you into the testing room. This includes all bags, books or other materials not authorized for this exam, notes, cell phones, pagers, watches, and wallets.

**NOTE:** For CompTIA exams there is a **CompTIA Candidate Agreement** that must be read and agreed to at the testing center or you will forfeit your exam fee. We strongly suggest review this agreement prior to taking your exam.

Pearson VUE will not be held responsible for expenses incurred beyond the cost of the exam, including but not limited to travel expense and lost wages on the day of the exam. Pearson VUE's goal is to make your testing experience a pleasant one. We thank you for selecting Pearson VUE as your testing service provider, and look forward to serving you again. Please feel free to contact us with your comments or questions.

CompTIA Testing services provided by: Pearson VUE

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